

## Visitor Information Center Staff

Visit Sitka is looking for part-time staff members to work at the Visitor Information Center and the Sitka Sound Cruise Terminal Welcome Desk for this summer. If you love Sitka and want to share your passion with visitors, we want you! As visitor information staff you will meet and greet visitors and provide details on area activities, accommodations, events, and other information of interest to our visitors.

### Requirements

- Good people skills: enthusiastic, friendly, and have a pleasant personality
- Customer service and sales skills
- Basic internet search abilities
- Comfortable working in a busy environment
- Commitment to working for the summer season
- Some weekend and holiday hours maybe necessary based on schedule
- Ability to participate in administrative support during less busy time periods
- Must participate in online and in-person training to increase your knowledge base

### Your Benefits

- ✓ Meet people from around the country and world
- ✓ Familiarization trips to partner businesses
- ✓ Flexible schedule

Anticipated work dates: Late April through late September

Hours: Part-time minimum 20 hours per week depending on availability

Salary: \$18 per hour

### COVID-19 Information

This position has constant contact with the public. Staff may be asked to take precautions such as wear a mask while at work. Due to the evolving workplace and governmental requirements for the Covid-19 pandemic, positions may be subject to Covid 19 testing, temperature checks, and other screening method.

### Application Information

The staff recruiting process is selective. All candidates must fill out an application followed by an interview to determine their level of knowledge, enthusiasm, commitment, and passion for promoting Sitka as a visitor destination.

To apply fill out an application form and drop it off at the Visit Sitka Visitor Information Center or email it to [partnership@visitsitka.org](mailto:partnership@visitsitka.org). For questions call (907) 747-8604.